



4FRONT EMERGENCY TRAINING CENTER

1920 W 5200 S, Suite 7 | Roy, Utah 84067 | (801) 791-7356 | info@4frontetc.com

Utah BEMS Training Center | TC20260223044

HERO EVOLUTION

Self-Paced Emergency Medical Technician (EMT)

Student Policy and Enrollment Agreement

Version 2.4 | Effective July 1, 2026

Step to the 4Front. Be the Hero.

SECTION 1: ENROLLMENT AND SEAT RESERVATION

1.1 Cohort Structure

The Hero Evolution Self-Paced EMT Program is offered in cohorts, each with a maximum enrollment of 12 students. Each cohort is assigned a NATO phonetic alphabet designation and a specific start date. Enrollment in a cohort is enrollment in a specific start date, not a general program entry.

Cohort	Start Date
Alpha	June 22, 2026
Bravo	July 31, 2026
Charlie	August 31, 2026
Delta	September 28, 2026
Echo	November 16, 2026
Foxtrot	December 28, 2026
Golf	January 25, 2027

Cohort dates are subject to adjustment for holidays or scheduling needs. Students will be notified of any changes. Late enrollment is permitted up to 14 days after the official cohort start date.

1.2 Minimum and Maximum Completion Timeline

The maximum time allowed to complete all program requirements is nine (9) months from the cohort start date. This is a State requirement and is not subject to extension.

The minimum time to complete the program varies by cohort start date and individual pace, but a highly motivated student who stays current with coursework and attends skills blocks at the earliest eligible opportunity can complete the program in approximately nine to twelve weeks. Because skills blocks are offered in recurring series throughout the year, students have flexibility in how they sequence their blocks across series within the nine-month window.

1.3 Program Format

Hero Evolution is a self-paced online didactic program combined with in-person Saturday skills blocks. The online didactic portion is completed independently through the Pearson MyLab BRADY platform at the student's own pace. All skills instruction is completed in person during scheduled Saturday skills blocks.

Format Lock

Your program format is fixed at enrollment. Hero Evolution students may not switch to an in-person lecture format. This is a Utah BEMS requirement. Students enrolled in a state-approved course must complete that course in its approved format. The only option for a

student who wishes to change formats is to withdraw from this course and re-enroll in a different state-approved course at full tuition cost.

1.4 Registration and Legal Name Requirement

Students must register using their full legal name exactly as it appears on their government-issued photo identification. All NREMT and BEMS applications must also be submitted under the student's legal name. A name mismatch between course records, NREMT, and BEMS records can delay Authorization to Test issuance.

Students may provide a preferred name to 4Front ETC for use in day-to-day communication and instruction. The preferred name does not replace the legal name on any official documentation.

1.5 Deposit and Seat Reservation

A non-refundable deposit of \$300.00 is required to reserve a seat in a specific cohort. The deposit reserves one seat in the designated cohort on the designated start date only. The deposit does not constitute full enrollment and does not grant access to course materials, the Pearson platform, or any course documentation.

Non-Refundable Policy

All deposits are non-refundable under all circumstances. By placing a deposit, you are reserving a seat that cannot be offered to another student during the period it is held. Students are strongly encouraged to fully research program requirements, prerequisites, schedule demands, and financial obligations before placing a deposit. The decision to enroll is yours alone.

1.6 Third-Party Deposits

A deposit may be placed by a third party on behalf of an identified student. The name of the intended student must be provided at the time of deposit. The seat is reserved for the named individual only. Deposits are non-transferable to any other person. The individual for whom the deposit was placed must be the individual who attends the program.

1.7 Cohort Transfers

- Transfer requests must be submitted in writing at least six (6) weeks prior to the original cohort start date.
- The transfer is contingent upon availability in the requested cohort.
- Only one cohort transfer is permitted per enrollment.
- Transfers requested fewer than six (6) weeks before the original start date will not be honored, and the deposit will be forfeited.
- Cohort transfers are not a mechanism for indefinite deferral. If a student cannot identify a cohort within the available schedule, the deposit is forfeited.

1.8 Prerequisites for Enrollment

- Minimum age of 18 years at the time of course start.
- No minimum education requirement.

- Current AHA BLS for Healthcare Providers certification (or equivalent approved organization) at the time of course start.
- Valid government-issued photo identification. A clear and legible copy of the front and back of the ID, plus a selfie holding the ID, will be required at enrollment.
- Access to a desktop computer, laptop, or tablet capable of running the Pearson MyLab BRADY platform. Mobile phones and smartphones are not sufficient for platform navigation and are not an acceptable substitute.

BLS Certification Required

Current BLS for Healthcare Providers certification is required before beginning coursework. Students who do not hold a current BLS certification may contact 4Front ETC prior to orientation. As an AHA-credentialed instructor program, we can provide BLS training before your orientation date. Contact us at (801) 791-7356 or info@4frontetc.com to schedule.

1.9 Criminal Background Advisory

The State of Utah has disqualifying criminal offense criteria that may affect eligibility for EMS licensure. Students with any criminal history are strongly encouraged to review Utah Admin. Code R426-5-3200 before enrolling. 4Front ETC does not screen applicants for criminal history and has no authority over licensure eligibility determinations made by BEMS.

Completion Does Not Guarantee Licensure

Completion of this program does not guarantee state licensure. Licensure is subject to DACS fingerprinting, background check clearance, BEMS application approval, and NREMT examination results. These processes are outside the control of 4Front ETC.

SECTION 2: TUITION, PAYMENT SCHEDULE, AND FINANCIAL AGREEMENT

2.1 Total Tuition

Total program tuition is \$1,700.00. Tuition includes access to the Pearson MyLab BRADY platform and Pearson eText for Emergency Care, 15th Edition (Limmer, O'Keefe, Dickinson), ISBN-13: 9780138365561 (2025 update), two 4Front Emergency Training Center t-shirts, and a penlight. No adjustment to tuition pricing is available, and the cost of course materials cannot be separated from tuition.

2.2 Additional Fees Not Included in Tuition

The following fees are required as part of the certification and licensure process and are paid directly to the respective agencies. They are not paid to 4Front ETC and are not included in tuition:

Fee	Detail
NREMT Cognitive Exam Application Fee	\$104.00 per attempt, paid to NREMT at nremt.org
Utah BEMS Application and	\$119.00, paid to the state at

Fee	Detail
Background Check	emsllicense.utah.gov (\$45 application fee, \$74 DACS fingerprinting fee)

2.3 Payment Schedule

Payment	Amount	Due
Payment 1: Deposit	\$300.00	Due at time of seat reservation. Non-refundable.
Payment 2: Pre-Orientation	\$700.00	Due on or before orientation.
Payment 3: Final Balance	\$700.00	Due no later than two (2) weeks after cohort start date, or before attending the first skills block, whichever occurs first.
Total	\$1,700.00	All payments are non-refundable.

2.4 Non-Refundable Policy and Financial Agreement

- **Deposit (\$300.00):** The deposit holds a seat that cannot be offered to another student during the reservation period. Once placed, this cost is incurred regardless of subsequent enrollment decisions.
- **Pre-Orientation Payment (\$700.00):** This payment covers administrative processing of NREMT and state agency accounts, Pearson platform setup, and the cost of the course access code. These costs are incurred upon confirmation of enrollment and cannot be recovered.
- **Final Balance (\$700.00):** This payment covers skills block supplies, lab setup, and additional instructional personnel for in-person skills instruction. These costs are committed prior to the first skills block.

All Funds Non-Refundable

Tuition payments are non-refundable under all circumstances, including but not limited to: voluntary withdrawal, failure to complete the program, failure to pass the NREMT cognitive examination, failure to obtain state licensure, failure to clear DACS fingerprinting or background check, inability to secure employment or agency placement, removal for disciplinary reasons, or any other reason not constituting documented institutional fraud.

2.5 Financial Aid and Tuition Assistance

4Front Emergency Training Center is a privately owned training center and is not a government institution. Federal financial aid, FAFSA, and GI Bill benefits cannot be applied to tuition. 4Front ETC does not offer in-house financial aid or payment plans other than the Optional Finance Plan described in Section 2.9 below. Many employers offer tuition sponsorship or reimbursement for job-relevant training, particularly fire departments, ambulance services, hospitals, and clinics.

2.6 Chargeback and Dispute Policy

By enrolling in the Hero Evolution program and making payment, students expressly agree to the non-refundable payment policy set forth in this document. Payments processed through Stripe, Venmo, or other accepted methods are subject to this agreement. Students who initiate a payment dispute or chargeback contrary to this policy will be considered in breach of the enrollment agreement. 4Front ETC reserves the right to pursue recovery of disputed funds and to report the matter to NREMT and state licensing agencies as appropriate.

2.7 Accepted Payment Methods

- Stripe (credit or debit card, primary online method).
- Venmo.
- Cash.
- Certified or cashier's check (payable to 4Front Emergency Training Center).

A 3% processing surcharge applies to all payments made by Stripe or Venmo. No surcharge is applied to cash or certified/cashier's check payments. Personal checks are accepted, payable to 4Front Emergency Training Center. Fund clearance is required before any enrollment step is processed. Debit card payments via Stripe are subject to a 7-day clearance period.

2.8 Late Payment Fee

Any scheduled tuition payment (including the deposit, Payment 2, Payment 3, or an installment under the Optional Finance Plan described below) that is not received by its due date is subject to a late fee equal to 10% of that specific payment amount. This late fee does not apply if alternative arrangements have been made in writing with the Course Coordinator in advance of the due date.

Late Fees Are Per Payment

The 10% late fee applies to the individual payment that is late, not to the total remaining balance. A late fee is assessed each time a payment is received after its due date without a prior written arrangement.

2.9 Optional Finance Plan

The standard payment schedule set forth in Section 2.3 above is the default and only payment option offered at enrollment. An extended payment plan is not offered as a standard option. A student who has a declared financial need may request an Optional Finance Plan in place of the standard Payment 2 and Payment 3 amounts. Approval is at the discretion of the Course Coordinator and is not automatic.

Under the Optional Finance Plan, the remaining balance after the non-refundable deposit is financed over a term of up to three (3) months, paid in six (6) equal installments due every two (2) weeks. A one-time finance charge equal to 10% of the remaining balance is added to that balance, and the resulting total is divided evenly across the six installments, rounded up to the nearest cent.

Optional Finance Plan: Hero Evolution (SP EMT), Example	
Total Tuition	\$1,700.00
Deposit (paid at enrollment, as normal)	\$300.00

Optional Finance Plan: Hero Evolution (SP EMT), Example	
Remaining Balance	\$1,400.00
Finance Charge (10% of remaining balance)	\$140.00
Total Financed	\$1,540.00
Payment Schedule	6 installments, every 2 weeks
Amount Per Installment	\$256.67

An installment payment under the Optional Finance Plan that is not received by its due date is subject to the same 10% late fee described in Section 2.8 above, applied to that missed installment only. The Optional Finance Plan does not alter or extend any other deadline in this policy, including the nine-month completion window in Section 1.2 and the skills block eligibility requirements in Section 7.

SECTION 3: ORIENTATION

3.1 Orientation Requirement

Attendance at orientation is mandatory prior to beginning any course activity. No course documentation, platform access codes, or course materials will be issued to any student who has not completed orientation. Orientation is not optional and cannot be waived.

3.2 Orientation Formats

- In-person at 4Front ETC, 1920 W 5200 S, Suite 7, Roy, Utah 84067.
- Live via Zoom (scheduled session with instructor present).
- Pre-recorded session (available for review at any time).

Orientation is not subject to cancellation. At least one format is available at all times. Inability to attend orientation is not a recognized basis for delayed course access or any accommodation.

3.3 Orientation Documentation

The following documents must be completed, signed, and submitted before any course access is granted:

- Program Syllabus (signed acknowledgment).
- ADA Accommodation and Accessibility Policy.
- Sexual Harassment and Professional Conduct Policy.
- Student Rights and Responsibilities.
- Financial Agreement and Non-Refundable Payment Acknowledgment.
- BLS Certification Self-Attestation.
- Any additional required course forms.

3.4 BLS Self-Attestation

Students must attest in writing at orientation that they hold a current, valid CPR/BLS for Healthcare Providers certification. Students who do not hold current BLS certification at the time of orientation are not eligible to begin coursework.

3.5 Code Issuance

The Pearson access code is issued only after all of the following conditions are satisfied:

1. Deposit (\$300.00) confirmed.
2. Pre-orientation payment (\$700.00) confirmed.
3. Orientation attended in one of the three available formats.
4. All required documentation completed, signed, and submitted.

Code Issuance Policy

The Pearson access code is issued once and only once, after all orientation and documentation requirements are met. If you believe you have met all requirements and have not received your code, notify an instructor immediately for verification.

SECTION 4: REQUIRED EQUIPMENT AND SUPPLIES

4.1 Equipment Provided by 4Front ETC

The following items are provided to students at no additional cost at their first skills block:

- 4Front Emergency Training Center t-shirt (2 shirts provided).
- Penlight.

4.2 Student-Sourced Required Equipment

Students are responsible for obtaining and maintaining the following equipment before attending their first skills block:

Item	Specifications
Stethoscope	Analog only. Digital stethoscopes permitted only with documented ADA accommodation.
Blood Pressure Cuff (Aneroid)	Aneroid/analog only. Automatic digital cuffs are not permitted at any point during the program.
Watch	Analog with a second hand, or basic digital with a running seconds display. No smartwatches or internet-capable devices permitted during any skills block or evaluation.

4.3 Dress Code

- 4Front ETC issued t-shirt (provided at first skills block).
- Black station pants (5.11 Tactical style, Dickies, or similar cargo pants with thigh pocket). No scrubs.

- Closed-toed shoes. No open-toed footwear of any kind.
- No jewelry.
- Hair pulled back and secured.
- Professional grooming standards consistent with EMS field expectations.

4.4 Optional Print Textbook

Students who prefer a physical textbook may purchase the print version of Emergency Care, 15th Edition through the Pearson platform at the time of code redemption. This is an optional in-app purchase and does not replace or reduce the Pearson MyLab BRADY platform requirement.

SECTION 5: PEARSON PLATFORM AND COURSE MATERIALS

5.1 Required Platform

This program requires the use of Pearson MyLab BRADY with Pearson eText for Emergency Care, 15th Edition. This platform is the official Online Learning Platform (OLP) for the course and is the sole authorized means of completing didactic coursework.

5.2 Why the 4Front-Issued Code Is Required

- **Edition Control:** The program curriculum is built specifically around Emergency Care, 15th Edition, ISBN-13: 9780138365561 (2025 update).
- **Access Duration:** Codes issued by 4Front ETC provide multi-term access with a minimum of two years from the date of issuance.
- **Code Integrity:** Codes sourced outside of 4Front ETC may be previously redeemed, invalid, or associated with another student's account.
- **Individual Tracking:** Each code activates one account for one student. This data constitutes the official record of instructional hours and academic performance.
- **Technical Support:** 4Front ETC can facilitate support only for codes issued through its account.

5.3 One Student, One Code, One Account

Each Pearson access code is issued to one student and activates one account. Sharing login credentials, sharing a code, or allowing another person to complete coursework under your account constitutes academic dishonesty and a violation of this agreement.

5.4 Lost or Compromised Access Codes

- For account login issues: contact Pearson customer support directly to restore access.
- For lost or unlocatable codes: contact 4Front ETC to confirm your code was issued and retrieve your code record.

Treat Your Code Like Cash

Your Pearson access code is a course requirement with a real dollar value. It cannot be replaced for free. Store your code in a secure location immediately upon receipt.

5.5 Technical Issues

- Submit a support ticket through Pearson customer support.
- Notify your instructor so the issue can be documented.
- Platform issues do not extend deadlines or excuse late completion of required coursework.

SECTION 6: ACADEMIC REQUIREMENTS AND COURSE PROGRESSION

6.1 Program Overview

The Hero Evolution Self-Paced EMT Program consists of 41 chapters organized into modules. Students must complete all 41 chapters and all 8 required skills blocks within nine (9) months of their cohort start date. There are no extensions to this timeframe. This is a State requirement.

6.2 Course Entry

All students begin with Module 1, regardless of cohort start date or prior EMS experience. After completing Module 1, students may complete remaining modules in any order. Students may enter the course up to 14 days after the official cohort start date.

6.3 Assignment Completion Requirements

Each individual assignment within a module, including every test, homework assignment, and reading assignment, must be completed with a score of 80% or higher. This is not an average across a module or chapter. Multiple attempts are permitted for all assignments.

No Exceptions to the 80% Rule

Students who have not completed the required assignments with a passing score of 80% or higher on each individual assignment will not be admitted to the corresponding skills block, regardless of circumstances. There are no exceptions. If you are not eligible for the current offering of a skills block, you may attend a future offering in a subsequent series or arrange private remediation at a cost of \$25.00 per hour.

6.4 Weekly Progress Check-In

Students are required to complete a brief weekly progress check-in via Google Form. Two consecutive non-responses without prior communication to the Course Coordinator will be flagged for follow-up and may affect a student's standing in the program.

6.5 Prior EMS Experience

This program does not award credit for prior EMS experience, military medical training, or any other prior education or certification. All students complete all 41 chapters and all 8 skills blocks in full.

6.6 Instructor Support and Office Hours

Instructor office hours are offered every Tuesday and Thursday from 10:00 a.m. to 2:00 p.m., except during holidays and scheduled breaks. Up to four hours of structured instructor availability per week are included in tuition at no additional cost.

6.7 Instructional Hour Requirements

Component	Hours
8 Required Skills Blocks (in-person, Saturday)	72 hours
Pearson MyLab BRADY coursework (tracked and timestamped)	48+ hours
Total Minimum Required	120 hours
Minimum In-Person Skills Instruction	70+ hours

Students who fall below the required 120 total instructional hours will be assigned remediation hours until the minimum is satisfied. Remediation may be completed through office hours attendance, attendance at a future skills block (space permitting), or through private remediation at \$25.00 per hour.

SECTION 7: SKILLS BLOCKS

7.1 Skills Block Structure

The program includes 8 required skills blocks. Each skills block is 9 hours in length, held on Saturdays from 8:00 a.m. to 5:00 p.m. at 4Front ETC, 1920 W 5200 S, Suite 9, Roy, Utah 84067. Holiday weekends are skipped, and the affected block moves to the following Saturday. Hero Evolution students do not attend Friday skills sessions; those are reserved for in-person cohorts.

7.2 Skills Block Registration

- Students must confirm completion of the required didactic assignments with passing scores before registering for a skills block.
- Skills blocks are filled on a first-come, first-served basis among eligible students, subject to priority rules.
- Maximum capacity per skills block is 24 students, maintaining a 6:1 student-to-instructor ratio.
- Do not travel to a skills block without first confirming your registration and eligibility.

7.3 Priority Registration

Students who have completed 6 or more skills blocks are designated as priority students and are given preferential registration. 4Front ETC holds 4 spaces in each skills block for priority students, released to the general waitlist three (3) days before the scheduled block if not claimed.

Priority Registration

It is the student's responsibility to indicate priority status when registering. If you do not identify yourself as a priority student, you may not receive a priority space.

7.4 Skills Block Attendance Policy

- Students must attend the full session to receive credit for that block.
- Missing more than two (2) cumulative hours across all skills block sessions combined will result in the student falling below the state-mandated minimum of 70 in-person instructional hours.
- Students in this situation must complete remediation hours through office hours attendance, a future skills block, or private remediation at \$25.00 per hour.
- Chronic tardiness is unprofessional conduct and may result in ineligibility for instructor recommendation to test.

7.5 Didactic Prerequisites and Skills Block Entry

Completion of required didactic modules is mandatory before attending any skills block.

Module 1 Is Required Before Any Skills Block: No Exceptions

Chapters 1 through 8 (Module 1: EMS Foundations) must be completed with a passing score of 80% or higher on every individual assignment before a student may attend any skills block, regardless of which entry path the student is following.

7.6 Skills Block Prerequisite Requirements

Block	Required Prerequisite Modules	Notes
Block 1	Module 1	Module 1 only. First block available to all students.
Block 2	Module 1 and Module 2	Patient Assessment, Day 1. Both modules required.
Block 3	Module 1 and Module 3	Airway, Breathing, and Oxygenation.
Block 4	Module 1 and Module 4	Medical Emergencies.
Block 5	Module 1 and Module 5	Cardiac and Resuscitation. Mid-series entry point.
Block 6	Module 1 and Module 2	Patient Assessment, Day 2. Same prerequisites as Block 2.
Block 7	Module 1 and Module 6	Trauma.
Block 8	Module 1 and Module 7	Obstetrics and Neonatal Care.

7.7 Skills Block Entry Paths and Sequencing

Students must begin their skills block sequence with one of two approved entry paths. Both paths satisfy the same completion standard and lead to the same outcome.

Path A: Standard Entry (recommended for students who begin at the start of a series)

Step	Action
1	Complete Module 1 (Ch 1-8). Attend Skills Block 1.
2	Complete Module 2 (Ch 11-17). Attend Skills Block 2.
3	Complete Module 3 (Ch 9, 10, 19). Attend Skills Block 3.
4	Complete Module 4 (Ch 18, 22-28). Attend Skills Block 4.
5	Complete Module 5 (Ch 20-21). Attend Skills Block 5.
6	Module 2 already complete. Attend Skills Block 6 (Patient Assessment Day 2).
7	Complete Module 6 (Ch 29-35). Attend Skills Block 7.
8	Complete Module 7 (Ch 36). Attend Skills Block 8.
9	Program complete. Submit all documentation: patient assessments (100), vital signs (25), patient care reports (10).

Path B: Mid-Series Entry (for students who enter when a series is already underway)

Step	Action
1	Complete Module 1 (Ch 1-8). Required before any skills block, regardless of entry point.
2	Complete Module 5 (Ch 20-21). Attend Skills Block 5 (Cardiac and Resuscitation). Mid-series entry point.
3	Complete Module 2 (Ch 11-17). Attend Skills Block 6 (Patient Assessment Day 2).
4	Complete Module 6 (Ch 29-35). Attend Skills Block 7 (Trauma).
5	Complete Module 7 (Ch 36). Attend Skills Block 8 (Obstetrics). Wrap to next series.
6	Next series begins. Module 1 already complete. Attend Skills Block 1.
7	Module 2 already complete. Attend Skills Block 2 (Patient Assessment Day 1).
8	Complete Module 3 (Ch 9, 10, 19). Attend Skills Block 3.
9	Complete Module 4 (Ch 18, 22-28). Attend Skills Block 4.
10	Program complete. Submit all documentation: patient assessments (100), vital signs (25), patient care reports (10).

Fastest Path to Completion

Both Path A and Path B result in approximately the same total completion time, roughly 9 to 12 weeks for a student who stays current with module work and attends skills blocks at the earliest eligible opportunity.

7.8 Skills Block Series Schedule, 2026 through 2027

Skills blocks are offered in three recurring series. All blocks are held Saturdays 8:00 a.m. to 5:00 p.m., Suite 9.

Series 1

Block	Date	Notes
Block 1	Saturday, July 11, 2026	EMS Foundations
Block 2	Saturday, July 18, 2026	Patient Assessment Day 1
Block 3	Saturday, August 1, 2026	Airway (skip July 25, Pioneer Day)
Block 4	Saturday, August 8, 2026	Medical Emergencies
Block 5	Saturday, August 15, 2026	Cardiac and Resuscitation
Block 6	Saturday, August 22, 2026	Patient Assessment Day 2
Block 7	Saturday, August 29, 2026	Trauma
Block 8	Saturday, September 12, 2026	Obstetrics/Special Patients

Series 2

Block	Date	Notes
Block 1	Saturday, September 19, 2026	EMS Foundations
Block 2	Saturday, September 26, 2026	Patient Assessment Day 1
Block 3	Saturday, October 3, 2026	Airway
Block 4	Saturday, October 10, 2026	Medical Emergencies
Block 5	Saturday, October 17, 2026	Cardiac and Resuscitation
Block 6	Saturday, November 7, 2026	Patient Assessment Day 2 (skip Oct 24 and 31)
Block 7	Saturday, November 14, 2026	Trauma
Block 8	Saturday, November 21, 2026	Obstetrics/Special Patients

Series 3

Block	Date	Notes
Block 1	Saturday, December 5, 2026	EMS Foundations
Block 2	Saturday, December 12, 2026	Patient Assessment Day 1
Block 3	Saturday, December 19, 2026	Airway
Block 4	Saturday, January 9, 2027	Medical Emergencies (skip Jan 2)
Block 5	Saturday, January 16, 2027	Cardiac and Resuscitation
Block 6	Saturday, January 23, 2027	Patient Assessment Day 2
Block 7	Saturday, January 30, 2027	Trauma
Block 8	Saturday, February 13, 2027	Obstetrics/Special Patients (skip Feb 6)

Blackout dates: July 25 (Pioneer Day weekend), September 5 (Labor Day), October 24 and 31 (instructors unavailable), November 28 (Thanksgiving), February 6 (instructor unavailable). Affected blocks move to the following Saturday.

7.9 Guests and Lab Participants

- Guests may observe instruction and serve as patient subjects for assessment and vital signs practice.
- Guests may not directly participate in skills practice or operate any equipment.
- Guests who disrupt the learning environment will be asked to leave.

7.10 Skills Station Pass Standards

All skills stations require a demonstration of 100% accuracy. This standard applies to all first attempts and all retests without exception. The instructor will provide immediate remediation and, where time and capacity allow, offer same-day retesting.

SECTION 8: PATIENT ASSESSMENT DOCUMENTATION

8.1 Patient Assessment Requirements

Course completion requires documentation of 100 patient assessments, 25 sets of vital signs, and 10 patient care reports.

8.2 Assessment Format

A complete patient assessment consists of all of the following components performed in sequence:

- Primary Assessment (scene size-up, general impression, level of consciousness, chief complaint, life threats).
- Secondary Assessment.
- Vital Signs.
- Trauma or Medical History (SAMPLE, OPQRST as applicable).
- Head-to-Toe Physical Exam (DCAP-BTLS, Body Systems Exam).
- Transport Decision.

8.3 Eligible Assessment Subjects

Patient assessments may be performed on any willing individual, including family members, friends, coworkers, classmates, or actual patients in a clinical or field setting. All subjects must consent.

8.4 Documentation Standards

In EMS, if you did not write it down, it did not happen. This principle applies fully to this course.

- All patient assessments must be documented on the official course documentation form at the time of the assessment.
- Official documentation is a course record maintained for State audit for a minimum of seven (7) years.

Documentation Integrity

Submitting documentation that was not completed at the time of the assessment, or transferring information from informal notes to official forms, is a violation of academic integrity and course standards.

SECTION 9: AFFECTIVE DOMAIN AND PROFESSIONALISM

9.1 Affective Assessment Overview

Three affective domain assessments are required for course completion. Two are completed by the instructional team through direct observation throughout the course. One is completed by the student as a self-evaluation.

9.2 What Is Being Evaluated

- Dependability and reliability.
- Attitude toward learning, instructors, and fellow students.
- Maturity and emotional regulation.
- Ability to accept and apply constructive feedback.
- Professional conduct in all course environments.
- Response to stress and high-pressure scenarios.

9.3 Role of the Course Medical Director

4Front ETC operates under the medical oversight of a Course Medical Director (Off-Line Medical Director), a Utah-licensed physician with emergency medical experience.

Licensure Recommendation Is Not Automatic

Successful completion of all technical requirements does not guarantee a recommendation for licensure. The Course Coordinator and Course Medical Director must both agree that a student has demonstrated the professional competency, judgment, and conduct required for safe EMS practice.

SECTION 10: PROGRAM COMPLETION AND CERTIFICATION PATHWAY

10.1 Completion Requirements

To successfully complete the Hero Evolution Self-Paced EMT Program, ALL of the following steps must be accomplished within nine (9) months of the cohort start date. There are no exceptions.

Requirement	Standard
Each individual assignment completed at 80% or higher	All 41 chapters, every test, homework, and reading assignment individually
Required skills blocks completed in full	8 blocks (72 hours)
Affective domain assessments completed	3 total (2 instructor-observed, 1 self-assessment)
Patient assessments documented	100 complete (40 Medical, 40 Trauma, 20 Pediatric including 10 Infants)
Sets of vital signs documented	25
Patient care reports	10
Total instructional hours	120 hours minimum
In-person skills instruction	70 hours minimum
BEMS application filed and fees paid in full	Within 30 days of cohort start date
DACS fingerprinting completed	Within 90 days of LiveScan Authorization form issuance
NREMT application submitted	Within 2-year course validity window
Professional conduct and affective domain	Satisfactory determination by CC and Course Medical Director jointly

Nine Months. No Extensions.

The nine-month completion window is a State requirement. It is not subject to extension, exception, or exemption for any reason.

10.2 Skills Verification Submission

4Front ETC submits skills verification records to the appropriate state agency on a monthly basis.

10.3 Completion Documentation and Recommendation

Upon successful completion of all program requirements, the Course Coordinator and Course Medical Director will co-sign a recommendation letter and the completed Practical Training Record.

10.4 NREMT Cognitive Examination

- Authorization to Test (ATT) is valid for 90 days from the date of issuance.
- Course completion is valid for two (2) years from the month and year of course completion.
- In the event of a non-passing result, candidates may reschedule after a 15-day waiting period.

10.5 Reciprocity

Utah utilizes NREMT for EMT certification. Most states recognize NREMT certification and have established reciprocity processes.

10.6 State Licensure and DACS Background Check

Students must submit their BEMS application and pay the required fees within 30 days of the cohort start date. Applications not both filed and paid in full within 30 days will be assessed a \$75.00 late fee, payable directly to BEMS.

SECTION 11: STUDENT CONDUCT AND DISCIPLINARY POLICY

11.1 Professional Standards

Students enrolled in the Hero Evolution program are expected to conduct themselves professionally at all times.

11.2 Academic Integrity

- Sharing Pearson login credentials with any other person.
- Falsifying patient assessment records, vital signs, or patient care reports.
- Misrepresenting skills block attendance or completion.

11.3 Disciplinary Authority

- Verbal or written warning.
- Removal from a skills block session.
- Dismissal from the program.

11.4 Dismissal and Financial Consequences

Students who are dismissed from the program forfeit all tuition payments made to that point. No portion of tuition is refunded upon dismissal.

11.5 Sexual Harassment and Professional Conduct

Students are subject to the 4Front Emergency Training Center Integrated Sexual Harassment and Professional Conduct Policy, provided and signed at orientation.

11.6 ADA Accommodations

Students who require accommodations under the Americans with Disabilities Act should refer to the 4Front Emergency Training Center Integrated ADA Accommodation and Accessibility Policy.

By signing below, I acknowledge that I have received, read, and understand the 4Front Emergency Training Center Hero Evolution Self-Paced EMT Program Student Policy and Enrollment Agreement, Version 2.4. I agree to comply with all standards, requirements, and policies set forth in this document. I understand that all tuition payments are non-refundable and that completion of the program requires satisfying ALL requirements within nine months of my cohort start date.

I further attest that I hold a current, valid CPR/BLS for Healthcare Providers certification, and that I have the equipment required to participate in skills block sessions.

Student Acknowledgment

Student Printed Name: _____

Student Signature: _____ Date: _____

Cohort: _____ Start Date: _____